

Education Committee Minutes

Coatesville Area Senior High School Auditorium

February 12, 2019 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:02 p.m.

APPROVAL of MINUTES

Approval of the January 8, 2019 Education Committee meeting minutes. (*Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

AGENDA ITEMS

A. Out-of-State Field Trip Request – Drumline Competition

RECOMMENDED MOTION: That the Board of School Directors approve the request to attend an out-of-state drumline competition, as presented. (*Confidential Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

B. Out-of-State University Site Field Trip Request – 10th Grade Students

RECOMMENDED MOTION: That the Board of School Directors approve the request for an out-of-state university site visit, as presented. (*Confidential Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

C. Robotics and S.T.E.M. Pilot Club Request – C.A.I.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request for two pilot clubs, Robotics and S.T.E.M, as presented. (*Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

D. Robotics and B.R.I.D.G.E.E. Pilot Club Request – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request for two pilot clubs, Robotics and B.R.I.D.G.E.E., as presented. (*Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

E. Public Performance Request – Gospel Choir

RECOMMENDED MOTION: That the Board of School Directors approve the request for a public performance by the gospel choir, as presented. (*Confidential Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

F. School Calendar – 1st Draft

RECOMMENDED MOTION: That the Board of School Directors approve the first draft of the 2019-2020 school calendar, as presented. (*Enclosure*)

Motion: Robert Marshall

Second: Henry Assetto

Vote: 3-0

G. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective March 2019 until May 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Jessica Amarant	Emma-Kate Knightly	Scott MS

Motion: Robert Marshall

Second: Henry Assetto

Vote: 3-0

H. Student Adjudications: 10001782, 10003087, 10003912, 10005839 and 50000933

RECOMMENDED MOTION: That the Board of School Directors approve student adjudications for the following students:

10001782	10003087	10003912	10005839	50000933
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Motion: Robert Marshall

Second: Henry Assetto

Vote: 3-0

INFORMATIONAL ITEM(S)

- Discipline Committees
- Enrollment Reports for the month ending January 31, 2019 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Katie Hadzor – discipline and co-teaching

ADJOURNMENT This meeting adjourned at 6:55 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

February 12, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:56 p.m.

APPROVAL of MINUTES

Approval of the January 8, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: Brandon Rhone Second: Tom Siedenbuehl Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees – Coaching Victory – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$31,290, for use of the gymnasium to host community basketball off-season programs, as presented. Coaching Victory is willing to pay custodial fees in the amount of \$9,240 for this request. ([Enclosure](#))

Motion: Brandon Rhone Second: Tom Siedenbuehl Vote: 3-0

B. Request to Waive Fees – Coaching Victory – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$31,770, for use of the gymnasium for the Spring and Summer of 2019, as presented. ([Enclosure](#))

Motion: Brandon Rhone Second: Tom Siedenbuehl Vote: 3-0

C. Request to Waive Fees – Coatesville Youth Initiative / Service Corps. Meeting – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$232, for classroom use on Wednesday, February 27, 2019 from 6:00 p.m. to 8:00 p.m., as presented. ([Enclosure](#))

Motion: Brandon Rhone Second: Tom Siedenbuehl Vote: 3-0

D. Request to Waive Fees – Varsity Field Hockey Youth Camp – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$9,282.50, for use of the athletic field(s) and the gymnasium from June 17th to June 21, 2019, as presented. The group is willing to pay custodial fees in the amount of \$165 for this request. ([Enclosure](#))

Motion: Brandon Rhone Second: Tom Siedenbuehl Vote: 3-0

E. Request to Waive Fees – PIAA State Playoff Games – C.A.I.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$643.50, for use of the gymnasium as a neutral basketball site for the PIAA State Playoff Games, as presented. The organization is willing to pay custodial fees in the amount of \$363 for this event. (*Enclosure*)

Motion: Brandon Rhone

Second: Tom Siedenbuehl

Vote: 3-0

F. Request to Waive Fees – Special Olympics – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,328, for use of the athletic field(s) and football stadium on Thursday, May 2, 2019, as presented. (*Enclosure*)

Motion: Brandon Rhone

Second: Tom Siedenbuehl

Vote: 3-0

G. Request to Waive Fees – YMWIC Foundation Summer Camp – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$5,742, for elementary school math and science camp from June 17th through July 26, 2019, as presented. (*Enclosure*)

Motion: Brandon Rhone

Second: Tom Siedenbuehl

Vote: 3-0

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for month ending January 31, 2019. (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

1. Jill Santiago – Fee waiver for Coaching Victory
2. Geri Allen

ADJOURNMENT This meeting adjourned at 7:04 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
February 12, 2019 - 6:00 PM
(3rd Committee Meeting of the Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:04 p.m.

APPROVAL of MINUTES

Approval of the January 8, 2019 Policy Committee meeting minutes. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

AGENDA ITEMS

A. Policy 810.3. School Vehicle Drivers – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 810.3, as presented. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

B. Policy 138 – Language Instruction Educational Program for English Learners – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 138, as presented. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

C. Policy 810 – Transportation – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 810, as presented. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

D. Policy 818 – Contracted Services Personnel – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 818, as presented. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

E. Policy 918 – Title I Parent and Family Engagement – Revision(s)

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to Policy 918, as presented. ([*Enclosure*](#))

Motion: Tom Siedenbuehl Second: Brandon Rhone Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:12 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

February 12, 2019 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech (*Absent*)
SUBSTITUTE CHAIR: Ann Wuertz
BOARD MEMBERS: James Hills and Brandon Rhone (*Substitute*)
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:12 p.m.

APPROVAL of MINUTES

Approval of the January 8, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: James Hills Second: Brandon Rhone Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

Motion: James Hills Second: Brandon Rhone Vote: 3-0

B. Delaware County Community College - Agreement for Open Dual Enrollment Pathway Program

RECOMMENDED MOTION: That the Board of School Directors approve the Educational Agreement for Open Dual Enrollment Pathway Program, as presented. ([Enclosure](#))

Motion: James Hills Second: Brandon Rhone Vote: 3-0

C. Delaware County Community College – Educational Agreement for College in the High School

RECOMMENDED MOTION: That the Board of School Directors approve the Educational Agreement for College in the High School, as presented. ([Enclosure](#))

Motion: Brandon Rhone Second: James Hills Vote: 3-0

D. Release & Settlement Agreement - Employee #012407

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #012407, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone Second: James Hills Vote: 3-0

E. Release & Settlement Agreement - Employee #011358

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #011358, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone Second: James Hills Vote: 3-0

N. 2019-2020 Preliminary Budget

RECOMMENDED MOTION: That the Board of School Directors approve the 2019-2020 preliminary budget, as presented. (*Enclosure*)

RESOLVED, by the Board of School Directors of Coatesville Area School District, as follows:

1. *The Preliminary General Fund Budget of the Coatesville Area School District for the 2019-2020 fiscal year on form PDE 2028 to the School Board is adopted, as presented. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2019-2020 fiscal year.*
2. *The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.9%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District website an Act 1 Referendum Exception Notice.*

Motion: Brandon Rhone

Second: James Hills

Vote: 3-0

O. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Hydutsky, Domenica, Special Education Teacher for Scott Middle School. Letter Dated: 2/6/2019. Reason: Personal. Effective: 4/5/2019.

b. CATSS

- 1) Sweigart, Heather, 6.5 Hour Special Education Aide for Rainbow Elementary School. Letter Dated: 1/23/2019. Reason: Personal. Effective: 2/6/2019.

c. EXTRA DUTY

- 1) Gellner, Jonah, 8th Grade Track Coach for Scott Middle School. Letter Dated: 1/24/2019. Reason: Personal. Effective: 1/24/2019.
- 2) Willard, Tiffeny, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 1/28/2019. Reason: Personal. Effective: 1/28/2019.

d. FEDERATION

- 1) DePedro, Anthony, B Custodian for the Coatesville Area Senior High School. Letter Dated: 1/15/2019. Reason: Personal. Effective: 1/15/2019.

- 2) Steward, Nathalie, Food Service Worker for the Coatesville Area Intermediate High School. Letter Dated: 1/18/2019. Reason: Personal. Effective: 2/1/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) DiIorio, Nicole, LTS English Teacher for North Brandywine Middle School. Posted: 1/3/2019. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Substitute Contract. Degree: BA—English Literature, Arcadia University. Certification: English 7-12. Effective: 2/7/2019. SP4: Approved. Pending 168 Forms.
- 2) Horne, Dana, Kindergarten Teacher for Reeceville Elementary School. Posted: 12/18/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Grades PK-4. Effective: 2/4/2019. SP4: Approved. Pending 168 Forms.
- 3) Robinson, Stephanie, Special Education Teacher for South Brandywine Middle School. Posted: 9/24/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Education, West Chester University. Certifications: Special Education PK-8, Grades PK-4. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Matuszewski, Amelia, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 1/22/2019. SP4: Staff.
- 2) McMillan, Imani, 8 Hour Attendance Secretary for Coatesville Area Senior High School. Posted: 8/12/2018. Salary: \$15/hour. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.
- 3) Miles, Vincent, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 2/6/2019. SP4: Approved. Pending 168 Forms.
- 4) Selinsky, Randi, Special Education Secretary for the Coatesville Area School District. Posted: 10/22/2018. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Deck, Susan, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 2) Fichter, Emily, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Frymiare, Carol, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Gredzinski, Kimberly, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Griffith, Karen, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Harvey, Carla, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Kaiser, Amanda, Mentor for Devon Miller for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/11/2019. SP4: Staff.
- 8) Kennedy, Deborah, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Knecht, Melissa, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Loughhead, Paula, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 11) Morris, David, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 12) Nichols, Sean, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) O'Connell, Susan, Mentor for Dana Horne for Reeceville Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/4/2019. SP4: Staff.
- 14) Ollis, Michele, Safety Club Advisor for King's Highway Elementary School. Posted: 9/12/2018. Salary: \$435 (prorated). Effective: 1/22/2019. SP4: Staff.
- 15) Pacana, Maureen, Mentor for Jessica Canning for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/5/2019. SP4: Staff.
- 16) Quattlebaum, Nathaniel, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Reed, Genevieve, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Viscuso, Ashley, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

19) Willard, Tiffeny, Assistant Lacrosse Coach for the Coatesville Area High School Campus. Posted: 7/1/2018. Salary: \$2950.75. Effective: 2018—2019 School Year. SP4: Staff.

20) Wise, Bryan, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

1) Maloney, Clifford, Principal for Rainbow Elementary School. Effective: 1/22/2019—2/8/2019.

b. CATA

1) Gibb, Lauren, Guidance Counselor for the Coatesville Area Senior High School. Effective: 3/11/2019—5/31/2019.

2) Lloyd, Mallory, Special Education Teacher for King’s Highway Elementary School. Effective: 2/14/2019—4/12/2019.

3) Loescher-Velazquez, Pablo, Teacher for Caln Elementary School. Effective: 3/18/2019—6/7/2019.

c. CATSS

1) Warren, Dorothy, 6.5 Hour Special Education Aide for King’s Highway Elementary School. Effective: 11/28/2018—2/19/2019.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. CATA

1) Henderson, Nancy, move from 6.5 Hour Aide for North Brandywine Middle School to 6.5 Hour Aide for King’s Highway Elementary School. 8/27/2018.

5. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approve the creation of the following extra duty positions:

1. Robotics Club (pilot) for the Coatesville Area Intermediate High School
2. STEM Team (pilot) for the Coatesville Area Intermediate High School

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:43 p.m.

Anyone wishing to view the video of this meeting may visit our website.